

Meeting Minutes

DCF Equity and Inclusion Advisory Committee Meeting

Date: Wednesday, February 26, 2020

Time: 9:00-10:00am

Locations: 1 S. Pinckney St, DCF CR 1 Large, Madison
DMCPS, 635 N. 26th St, Rm 108, Milwaukee



Committee Members:

	Alicia Breininger DSP	X	Tameka Gray** DECE	X	Mady Mehcz DMS	X	Bianca Shaw SO
X	Quinetta Britton DMCPS	X	Beverly Jenkins DMS	X	Wendy Miller DMCPS	X	Tyra Walker DMCPS
X	Jenifer Cole DFES		LaToya Johnson DFES	X	Maggie Renno DSP		
X	Matt Fraser DECE		Stephanie Lozano SO	X	Nadya Perez-Reyes* SO		
X	Jo Futrell AA Officer	X	Brian McReavy DFES	X	Marianne Rosen DFES		

*Notetaker for Meeting Minutes

**Back-up notetaker

Invitees: Tom McCarthy, Gina Paige

Public attendees:

Meeting Topics:

Topic	Presenter	Notes
Welcome and Introductions	All	<ul style="list-style-type: none"> Lilia Figueroa, Policy Initiatives Advisor, DMCPS in attendance
Review 1/17/2020 Meeting Minutes	Matt Fraser/All	<ul style="list-style-type: none"> Motion to approve meeting minutes Motion seconded. Vote to approve meeting minutes. Minutes approved. None opposed.
Review Public Meetings Requirements	Jenifer Cole	<ul style="list-style-type: none"> Meetings are subject to open meetings requirements. Meeting agenda sent to WI public meetings site, posted in the State Capitol, Wisconsin State Journal, and GEF1 Need to work on physical postings Attendance for meetings to be confirmed through meeting invites to comply with bylaws and open meetings requirements for quorum.
Discuss Acknowledging Observation Months	Tom McCarthy and Gina Paige	<ul style="list-style-type: none"> Determine the role of the committee in participating in observation months, outreach and communications

		<p>function (emails, tweets, events), whether the goal is recognition, celebration and/or awareness</p> <ul style="list-style-type: none"> • Goal is to highlight other cultures and diversity • Potential role in highlighting EIAC work in connection with program area agency awareness months • Role of committee has not previously done cultural event since focus has been the plan, training, and fostering conversations on equity and inclusion • Action item: Review list provided by the communications teams and identify other observation months. Maggie, Wendy, and Beverly will put together an updated list for the next meeting for discussion for review and discussion on EIAC role
Report Outs: Small Groups Survey Findings	All	<ul style="list-style-type: none"> • Read outs and discussion of small group survey review with summary of draft high-level vision statements, definitions, and principles • Action item: Jen will synthesize and combine high-level documents • Discussion about level of background knowledge on equity and inclusion, including concerns with some of the statements made about equity and inclusion, informing staff needs and capacities of EIAC trainings
<p>For Next Meeting</p> <ul style="list-style-type: none"> • Review action items • Note-taking volunteer? 	All	<p>Action Items:</p> <ul style="list-style-type: none"> • Jenifer will create a folder for small group report outs in the EIAC folder • Every group to send high-level doc to Jen or put into the EIAC folder • Jenifer will synthesize and combine high-level documents and put into the EIAC folder • Email any suggestions on celebration months to Mady, Wendy, and Beverly by end of day on March 20th • Mady, Wendy, and Bev will update the recognition month doc for our next meeting • Outreach to supervisors about EIAC workload and duties <p>Note taker for March meeting: Maggie Renno</p>